



Executive Director Maryland Horse Council (MHC)

The MHC's Executive Director manages overall strategic and operational direction for MHC staff, programs, expansion, and execution of the MHC mission. The Executive Director enables the Board of Directors to fulfill its governance function and provides oversight of MHC's major programs and initiatives including:

- Member Services
- The Equiery
- Legislative Activities
- Maryland Equine Transition Service

Responsibilities include program development, association management, board relations, external relations and communications, publication management, financial oversight, fundraising, and legislative activities. Contact us for a more detailed job description.

Position Reports To: President, Maryland Horse Council
Salary: \$35,000 - \$50,000
Commensurate with relevant experience
Location: Lisbon, Maryland

Job Requirements

The Executive Director must have experience in association, non-profit management, or small business management. An equine industry background is preferred.

Qualifications include:

- Bachelor's Degree in related field or equivalent experience, plus
- 3 years' experience in association, non-profit, or business management
- Significant knowledge of issues impacting the equine industry
- Excellent organization, prioritization, and attention to detail
- Excellent written communication skills
- Ability to communicate with a wide range of stakeholders
- Proficiency in Microsoft Office applications
- Ability to work independently and with a team
- Ability to be flexible, think creatively, and solve unexpected problems
- Ability to work a varied schedule, including evenings and weekends
- Must be dependable with a strong work ethic
- Legislative and/or publishing experience a plus

How to Apply

Send resume, cover letter, and three professional references to Maryland Horse Council President, Neil Agate, at admin@mdhorsecouncil.org.

APPLICATIONS MUST BE RECEIVED BY SEPTEMBER 17, 2018.

Organization Information
Maryland Horse Council
[http://mdhorsecouncil.org/](http://mdhorsecouncil.org)
P.O. Box 606, Lisbon, MD 21765

Contact Information
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